



Woodburn PTA Membership Meeting

Location: Woodburn ES Cafeteria

Date: April 21, 2022

Mary Cunningham, PTA president, convened the meeting and welcomed everyone at 7:04pm. The Spanish interpreter was introduced and directions were provided to access the interpretation in Zoom.

PTA Business

- **PTA Spring Recap and upcoming volunteer opportunities and needs**
 - Mary Cunningham recapped PTA events and activities, including community building activities, enrichment activities, fundraising, and school, teacher and staff support
 - Raise a Reader was a huge success - thank you guest readers!
 - Movie Night was a great evening with about 100 families in attendance.
 - We'll be handing out Woodburn spirit wear t-shirts to every student and staff at Woodburn, free of charge.
 - The PTA has supported many field trips.
 - Teacher Lounge Refresh is in planning stages. PTA received a large donation from Bob's Discount Furniture and IKEA will be helping with the design. Furniture has been ordered using the donation from Bob's.
 - Thank you to all our volunteers!
 - Next Clean Kitchen Night: Chipotle in Mosaic (8191 Strawberry Lane), April 27, 4-8PM
 - Upcoming Spring "Glow" Dance on Friday, April 29th, 7-8:30 pm - outdoors, weather permitting
 - Still have some volunteer needs - sign up available on PTA website (woodburnpta.com)
 - Outdoor classroom - join this weekend for Earth Day Outdoor Classroom Refresh, scheduled for April 23 9:30 - 11 am.
 - "Glow" theme Spring Dance (April 29, outside 7-8:30pm; Free event!) - need volunteers for logistics, set up, concessions, organize restroom escorts, and/or clean up. Adult caregivers need to accompany their students. If it rains, we'll reschedule. Feel free to bring children who don't attend Woodburn.
 - Teacher Appreciation Week - May 2-6
 - Teacher wish lists are on the PTA website - woodburnpta.com
 - School is collecting gift cards to provide staff during Teacher Appreciation Week
- **Budget Update**
 - Rebecca Leach, PTA treasure, provided an overview of the updated budget, including top expenses for March and fundraising goals

- Our budget for SY21-22 is about \$23,000
- Funding field trips are the largest expense in our budget.
- Five Guys was a great fundraiser, but won't show up until next month's budget (about \$500)
- Great turnout for movie night - we'll have the totals in next month's meeting.
- We did not meet the fundraising goals for the direct donation campaign. To address this, we are including a fundraising component for the Spring Fun Run
- Please purchase a yearbook and participate in Clean Kitchen Nights, as you are able!
- **February Membership Meeting Minutes**
 - Meeting Minutes are posted on the Woodburn PTA website
 - Minutes approved by unanimous vote, all in favor
- **Budget Amendment Proposal**
 - **Proposal to reduce the following line items to zero:**
 - Enrichment Discretionary
 - Artist in Residence Activities
 - Student Proposal - Gaga Ball Bit
 - Virtual Meeting Platform
 - Postage
 - **Total Reduction:** \$1800
 - **Proposal to increase the following line items as noted:**
 - Raise a Reader increase by \$304, due to increased book prices by distributor
 - Teacher's Lounge Refresh by \$1500
 - Web Hosted Platform (unexpected) - \$498.93
 - **Total increase:** +\$2302.93 (increases total budget by \$502.93)
 - We have about \$20,000 carryover in our bank account from previous year, so we are in a healthy, strong financial place.
 - Budget amendment was voted on and unanimously approved by voice vote
- **Organizational Structure Unit vote**
 - This is a form that highlights our organizational structure and is part of the PTA Bylaws and is required by Va PTA to remain in good standing.
 - This form was voted on and unanimously approved by voice vote
- **Nominating Committee** - a group of three that helps to nominate PTA elected officials for the Woodburn PTA. This year's nominating committee will be:
 - Linnea Kessler-Gowel
 - Jenny Boeder
 - Bridget Walsh
 - The nominating committee was voted on and unanimously approved by voice vote.

Principal's Update

- Ms Richman, Principal of Woodburn, and Bridget Louder, Assistant Principal, shared a few updates relating to:
 - Teacher appreciation
 - Parent input for class placement and planning for next year - find a form in the weekly school newsletter where you can provide administration with input
 - Enrollment is lower than previous years, which is a trend across the county

- End of year testing and assessments
- “Dr. Recess” assembly tomorrow
- Kindergarten orientation and registration
- Upcoming spring concert
- Kids Give Back service event
- Girls on the Run race
- Arts Integration Night (virtual) and mural reveal
- Field Day
- 6th grade party and promotion ceremony
- Kona Ice Truck on last day of school (PTA is providing the shaved ice)

Community Meeting: Bullying and Behavior

- Ms. Louder and Ms. Richman shared some information about an overall increase in defiant, disrespectful behaviors and derogatory/discriminatory language at Woodburn this year. They, along with Ms Gannon and Ms Coury (school counselors) facilitated a conversation on how we can partner together to address these.
- The Woodburn expectations for behavior were shared and how staff proactively support and help build a caring culture through a variety of strategies and structures.
- School staff are working to help students build empathy for others
- A definition of bullying vs teasing was shared and will be emailed out to families to support the use of common language and understanding.
- These behaviors are increasing at schools across the county and the principals and counselors are collaborating with colleagues at other schools to share strategies for support.
- Conversations ensued about ways that families and school staff can partner to improve behaviors and better support all students
- Ms Richman reiterated that Woodburn is a safe place and the staff is committed to continuing ensuring that all students feel safe and belong.
- All the handouts from the conversation will be emailed to all families in this week’s email newsletter from the school.

Meeting adjourned at 8:05 pm

Next PTA meeting: May 19 at Woodburn Elementary, in person

___ Minutes approved as presented: _____

___ Minutes approved as corrected : _____

Leslie Borkenhagen, PTA Secretary (signature)

Mary Cunningham, PTA President (signature)