



Woodburn PTA Membership Meeting

Location: Online via Zoom

Date: February 17, 2022

Katie Sessa, PTA vice president, convened the meeting and welcomed everyone at 7:06pm. The Spanish interpreter was introduced and directions were provided to access the interpretation in Zoom.

PTA Business

- **PTA Winter Recap**

- Mary Cunningham recapped PTA events and activities, including community building activities, enrichment activities, fundraising, and school, teacher and staff support
- The Gingerbread activity this year allowed the entire school to participate. Thanks to Jenny Boeder for leading the planning.
- Field trips will be back on in the spring.
- We're in the process of planning a teacher lounge refresh, to be completed in the spring.
- Front office staff, school health aid, and custodians were given Woodburn PTA insulated travel mugs as an appreciation for all they do!
- Thank you, Sonja Garvey, for organizing restaurant nights and food trucks for Woodburn staff.
- Thanks to Greg Garman for spearheading the children's art sale fundraiser.
- Thanks, Dan Gibson for taking on the yearbook planning and cover contest. Don't forget to order your yearbook! Order from Lifetouch - Yearbook ID: 14452222 Cost \$15 Can also find info on the Woodburn PTA website
- Thank you to all our volunteers!
- Next Clean Kitchen Night: Feb 23, 4pm - 8pm at Five Guys in Merrifield (8130 Arlington Blvd)
- Movie Night on March 18: Encanto - viewing outside at Woodburn - Tickets for sale now on Woodburn PTA website www.woodburnpta.com

- **Upcoming volunteer opportunities and needs**

- Still have some volunteer needs - sign up available on PTA website
- In need of newsletter editor, volunteer coordinator, nominating committee members
- Raise a Reader (March 2) - classroom readers needed, help planning
- Movie Night (March 18, outside) - logistics, set up, clean up, and/or concessions
- Spring Dance (April 29, outside) - logistics, set up, concessions, organize restroom escorts, and/or clean up

- Outdoor classroom - join a weekend to prepare flower beds for spring planting - look out for information about dates. Earth Day Outdoor Classroom Refresh is scheduled for April 23.
- **November Membership Meeting Minutes**
 - Meeting Minutes are posted on the Woodburn PTA website
 - Minutes approved by unanimous vote, all in favor
- **Budget Update**
 - Rebecca Leach, PTA treasure, provided an overview of the updated budget, including top expenses and fundraising goals
 - Our budget for SY21-22 is about \$23,000
 - Funding field trips are the largest expense in our budget.
 - We are ~\$5,800 short of this year's fundraising goals
 - We did not meet the fundraising goals for the direct donation campaign. (So far we have collected about \$4,000 of the \$10,000 goal for the campaign.)
 - To address this, we are including a fundraising component for the Spring Fun Run
 - Please purchase a Yearbook and participate in Clean Kitchen Nights, as you are able!

Principal's Update

- Ms Richman, Principal of Woodburn, shared a few updates relating to:
 - Safety & Security Update
 - Katy is meeting with the FCPS Office of Safety and Security tomorrow to do a debrief and minute by minute walkthrough and will receive guidance and next steps.
 - Receiving 24 outdoor security cameras based on a recent grant approval as an added safety measure.
 - 2 Spirit Weeks recently - wellness week and math week to celebrate the 100th day of school. These brought joy to the building!
 - Book Fair, starts tomorrow and goes through next week - The librarian is still looking for volunteers for next Tuesday and Thursday to help with the book fair
 - Raise a Reader
 - SEL Screener Results - Families of students in grades 3-6 should have received information in the mail about the fall screener results. The Social Emotional Screener is just a snapshot. Students at Woodburn named the "belonging" standard the highest. Celebrating that students feel like they belonged at Woodburn!

Closing Q&A

- Question: Has the volunteer/visitor policy changed? Answer: Still limited, but opportunities for visitors and volunteers are allowed on a case by case basis. (Ex: Raise a Reader will have volunteers.)
- Question: Have you started thinking about how Woodburn will handle it if masks become optional? Answer: FCPS has not changed their mask policy at this time. Woodburn will continue to follow any FCPS guidance/policy on masks.

- Thanks to Ms. Richman and Ms. Louder for always participating in our PTA meetings!

Announcements

- Reminder of upcoming events
- Don't forget to join the PTA if you can!
- Continue to participate with passive fundraising (Box Tops, Amazon Smile, for example)
- Ways to get involved, stay connected - visit our website <https://www.woodburnpta.com/> for more details

Meeting adjourned at 7:47 pm

Next PTA meeting: April 21, 2022 at Woodburn Elementary, in person

___ Minutes approved as presented: _____

___ Minutes approved as corrected : _____

Leslie Borkenhagen, PTA Secretary (signature)

Mary Cunningham, PTA President (signature)