



Woodburn PTA Membership Meeting

Location: Woodburn ES Cafeteria and Online via Zoom

Date: Sept 30, 2021

Mary Cunningham, PTA president, convened the meeting at 7:04pm both virtually and in person.

PTA Business

- Mary Cunningham, PTA president, welcomed everyone and explained what the PTA is and how to become a member. You can join at woodburnpta.com. Joining the Woodburn PTA gives you automatic membership in the Virginia and national PTA. Members are able to vote at meetings. Anyone is welcome to attend meetings, though. Board and committee chairs were introduced.
- Mary discussed PTA Goals and Programming
- Mary discussed upcoming fundraising
 - Community building activities:
 - PTA membership meetings
 - Family movie night
 - Annual Fun Run
 - Gingerbread decorating
 - *Tentative* spring dance
 - End of year celebrations
 - Falls Church Homecoming parade
 - Student proposal
 - Kindergarten playdates
 - Enrichment activities
 - Before and after school activities and clubs
 - Field trips
 - Outdoor classroom
 - Raise a Reader! Event
 - Local artist assembly and mural support
 - Supporting teachers and staff
 - Teacher classroom fund
 - CETA / Kennedy Center partnership
 - Teacher and staff appreciation events
 - Teachers' lounge refresh
 - Fundraising

- Discussed planned fundraisers for the year, including direct donation campaign, Clean Kitchen Nights, Spirit Wear, election bake sale, passive fundraiser (Amazon Smile, for example). See more info on woodburnpta.com
- Greg Garman, Fundraiser Chair, discussed an upcoming student art sale fundraiser
- Question about whether we plan to have an auction - answer: not this year due to

Small group ice breaker conversations

- Katie Sessa, Vice President, facilitated and families spent time in small groups introducing themselves, sharing one thing they hope to get out of the PTA this year.

Budget overview and approval

- Rebecca Leach, Treasurer, shared a copy of the budget for the year.
 - The budget for PTA programming is about \$23,000
 - There was a question about CETA dues for the year - CETA dues are waived for this school year.
 - There was a question about A-Z directory, more information will be coming in the next couple of weeks
 - There was a question about the direct donation campaign - this comes from families primarily and also from company matching
 - Voting to approve budget - 21-22 PTA budget was voted on approved, all in favor
- Rebecca also shared the financial review/audit report from 20-21 school year
 - Voting to approve audit report - 20-21 audit report voted on and approved by unanimous vote, all in favor
- Previous meeting minutes from final meeting of 20-21 school year approved by unanimous vote, all in favor

Principal's Message and Title I Overview

- Ms Richman, Principal of Woodburn, shared a few updates and more information will be coming from the school soon
 - Strong start - thank you families!
 - Safety and mitigation practices are consistent and routine
 - StreamIN/CheckIN for students placed on pause, quarantine
 - A new option for students to access learning while experiencing COVID related absences
 - Return to School Form - changes coming Oct 4 to make it more efficient, easier for students to return to school
 - Parent conferences - Oct 11
 - Beginning of year testing, including new Virginia Growth Assessment for grades 3-6 and new developmental spelling assessment in grades 1-6 and new Social Emotional Learning screener in grades 3-6
 - There was a question about the NNAT2 assessment - answer: This happens in November for 1st grade

- Ms Richman shared an overview of Title I at Woodburn
 - Provides additional federal funding
 - Some goals include improving literacy and communication for students and engaging families
 - Title I Parent Advisory committee - Abby Jenkins is Woodburn's representative on this committee
 - Woodburn primary uses Title I funds for family engagement and to fund additional instructional positions, including literacy and math coaches to support the professional development of teachers and lead collaborative team meetings, provide intervention for students and co-teaching in classes
- Question about whether there is a need for additional classroom monitors, Answer: Woodburn just hired one and Ms. Richman feels they're set right now

Raffle

- Several participants were randomly chosen to receive prizes - woohoo!

Announcements

- Shared upcoming events in October and November - see website for more details
- Oct 20 - Food truck coming to feed teachers at lunch time
- Connect with PTA
 - Monthly newsletter
 - Facebook, Twitter
 - PTA website woodburnpta.com
 - A-Z connect directory - more info coming soon

Closing Q&A

- Question about logistics for morning/after school activities
 - For those families who sign up, you'll receive information to you directly about pick up / drop off

Meeting adjourned at 8:02 pm

Next PTA meeting: November 18, 2021

___ Minutes approved as presented: _____

___ Minutes approved as corrected : _____

Leslie Borkenhagen, PTA Secretary (signature)