



Woodburn Meeting- Online

Date: Thursday, October 22, 2020

Attachments: [Presentation Power Point, Budget, Attendance list](#)

Board members present: Mary Cunningham, Matt Levi, April Rosenthal, Rebecca Leach, Bridget Gannon, Leslie Borkenhagen, Linnea Kessler-Gowell, Tania Nacios,

Board members absent: n/a

Minutes: April Rosenthal

Moderator: Leslie Borkenhagen

Zoom recording [here](#): [Password here](#):

Simultaneous Translation in Spanish provided by: Arlene Tunnon

Mary Cunningham convened the meeting at 7:05pm.

Recording started at 7:05pm

PTA Business

- Membership
 - 70 Members- parent/guardian
 - 39 Members Faculty/Staff
 - Increase from in the past
- Budget
 - \$20,000 budget
 - Raised \$8,000 raised so far
- Wildcat Direct Donation Campaign <https://woodburnpta.memberhub.store/>
 - Goal \$12,000
 - Raised \$2,000 so far
 - Thank you notes and tax deduction letters were sent. Let us know if you have not received it
- Upcoming Calendar
 - Lost Dog
 - Virtual costume bingo- sign up ahead of time- bingo card and zoom link
 - https://docs.google.com/forms/d/1ut1ypGNMqDHD3-dbuGihW9-OU9zDmC1cvX5leQUoC7k/viewform?edit_requested
 - Trips to hidden oaks have been happening
 - 6th grade coming up.
 - November review
 - December review
 - Next meeting in January

- Moved Virtual Fun Run to Spring instead of November
- Classroom Parents- contact Matt Levi if interested mslevi@fcps.edu and to help set up playdates.

Principal's Message

- School Phase-in Plan and Q&A- slides will be
 - Return Dates- slide 1
 - Newcomer English Language Learners- October 26th
 - Students grouped by last name- slide 2
 - First half of alphabet will attend Tuesday and Wednesday
 - Second Half of alphabet on Thursday/Friday
 - May request adjustments to assigned days. Approval will be contingent upon capacity and numbers
 - Bell schedule- same 9:05-4:00pm- adjust after second semester
 - Mondays
 - Full-day planning time for teachers two weeks prior to start of assigned day- will be asynchronous
 - K- begins 11/19
 - Next Steps
 - Opportunity for families to update preference (in-person or virtual)
 - Grade level family meetings will be held prior to phasing in
 - K= 10/27
 - Grades 1 and 2 TBD
 - Grades 3-6 will meet in December
 - Concurrent Instruction Model
 - Intent for in-person and virtual split?
 - Goal to keep in-person with in-person kids and teacher and same for virtual- numbers game
 - Likely this model concurrent will be adopted
 - Model shown in PowerPoint
 - TBD- Instructional Model
 - Phased in
 - Go slow to go fast
 - Classroom assignments
 - Based on numbers and update preferences
 - Changes may occur
 -
 - Building Preparations- see slide
 - Signage
 - Cleaning Protocols
 - Classroom Layout – showed a visual – triangle formation, bare bones, not the school they are used to- stay in seats, no carpets
 - Health and Safety
 - Mask required- except eating or drinking
 - Temp checks at bus and before entry

- Exemptions require paperwork
- Procedures
 - Bus stops- parent accompany
 - School arrival
- Covid avoidance
- Covid Concerns
- Change in community or school wide- see protocol slide
 - Database to do contact tracing
- PTA members can give feedback to Mary to represent parent ideas at future meetings
- Chatroom questions
 - We watched the town hall with Dr. Brabrand. Could you speak to how teachers have been able to provide input to these plans?
 - Not sure there was input teachers and Principals that there should have been
 - Do the teachers at Woodburn have enough PPE to keep them safe (ie- face shields/desk guards)?
 - Labcoats, goggles/glasses, face shields are purchased- no desk guards though
 - Would virtual-only students experience the concurrent model or just families that have chosen the hybrid option?
 - Would continue in model for a virtual classroom
 - So, Monday won't be a school day anymore in the future, regardless of in person or virtual, correct?
 - Yes. Correct based on phasing in
 - Will special education services by related service providers still be offered on Mondays?
 - Great question – will need to get clarity
 - Will specials be offered at different times for hybrid and virtual-only students?
 - Specials stay online to reduce travel to different classes
 - If we go in person, and a family needs to quarantine, will the child be able to switch to virtual learning during that time/those 2 weeks?
 - Yes. Using concurrent model- just participate in virtual portion while quarantining.
 - Do we know how pull outs will work (ie math AAP or reading APP or other pull out services) work for those kids who are “in person”?
 - Those logistics still need to be coordinated- may still need to be virtual even if in person
 - How far in advance would we receive updated teacher assignments before our grade-level phase in?
 - 2 weeks' notice if changes

- Are there things that parents can do to support the school and staff with return to school? Supplies? Volunteers?
 - Thank child's teacher for what they are doing during this transition
 - We will look at what we need and thanked for the offer
 - If our current child's teacher is in a different format than what we choose - would we have the option to change to match their format and stay in their class? Like if my child's teacher is virtual and we choose in person, I would rather switch to virtual to stay with the teacher
 - Good question. Important to Katy that you know what your child's teacher is doing for this reason. However, we want to encourage you make the best decision for family and not just teacher
 - Are the grade level meetings only for hybrid families?
 - For everyone
 - Is there a process in the event an in-person teacher is quarantining due to a risk?
 - Will need to look into a tighter protocol
- Approval for previous meeting minutes for May 2020 and September 2020
 - Vote called electronic- 7:52pm
 - Nate moved to approve
 - All requested to vote via form.
 - <https://docs.google.com/forms/d/e/1FAIpQLSdnhUBYQfDE9nmMBmLEjVMywIE-fq6U0JzdXORHXF8NDyDTuw/viewform>
 - Comment in chat:
 - Can you drop the links again? If we joined late, we don't have those links in the chat I don't think?
- Raise a Reader Raffle!
 - Raffle a book
 - #8 "Kobabe" – April Rosenthal
 - #25 Ms. Mansourid- Kindergarten teacher

Meeting adjourned at 8:00pm

Minutes:

Approved as presented:

Date:

Approved as presented:

Date:

Secretary (Signature):